

O&W HEAT TREAT, INC.

SPECIALISTS IN METALLURGICAL PROCESSES • VACUUM AND INERT ATMOSPHERE BRAZING & HEAT TREATING

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January 30, 2012

Subject: O&W Specification Revision Protocol (Nadcap Users), Revision 1.1

Dear Quality Manager,

This letter serves to clarify O&W Heat Treat, Inc. policy regarding specification revision protocol. This policy specifically pertains to Prime Contractor End Use product (Prime End User, e.g., P&W, GE, must be clearly identified on the purchase order) and for which Nadcap Special Processor certification is required. O&W policy is as follows:

- 1.) Purchase order calls out the specification and revision.
O&W will process to the specified specification and revision. If the specified specification revision is not the latest revision, a copy of the obsolete revision called out on the purchase order must be supplied with the purchase order; otherwise, we will use the latest known revision of the specification.
- 2.) Purchase order calls out the specification but NO revision.
O&W will use the latest known revision of the specification called out, on a best effort basis, as determined by a reasonable search of resources (internet, CD, etc.) at our disposal. If this policy is unacceptable, we require that you supply documentation from each applicable prime contractor stating their policy/direction regarding how we are to determine and apply the correct revision if no revision is specified on the purchase order.
- 3.) Purchase order specifies a cancelled or superceded specification.
Specific instruction contained within the "Cancelled" or "Superceded" document itself is normally sufficient. In the absence of specific instructions, the customer must provide documentation from the prime contractor with clear instructions regarding how to proceed, on a specification by specification basis or, in the absence thereof, authorize O&W to process in accordance with the cancelled or superceded document.

Please acknowledge and return page 2 to us via fax (860-291-9939)

Sincerely,



Robert J. Simmons
Quality Manager

O&W Specification Revision Protocol (Revision 1.1), Acknowledgement

I have received and hereby acknowledge O&W Heat Treat's policy letter dated 01/30/12 regarding specification revision protocol. I am an authorized Quality Department representative for my company.

I understand that we must supply a copy of any obsolete specifications called out on our purchase orders, or, alternatively, we hereby authorize O&W to use a later revision of the specification if a copy of the obsolete specification has not provided with the purchase order.

If no revision is specified for any given specification called out on a purchase order supplied by our company, I authorize O&W to determine and use the latest known revision of the specification called out to the best of their ability.

In instances where our purchase order calls out a cancelled or superceded specification, and the "Cancelled" or "Superceded" document fails to provide clear direction for how to proceed, we will either provide documentation from the applicable prime contractor with directions for how to proceed, or, in the absence thereof, we authorize O&W to process in accordance with the cancelled or superceded document.

Signed/Title/Date

Company Name