



O&W Heat Treat, Inc.

Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Length of residence at this address: _____ Social Security No.: _____

Phone: () _____ E-mail Address: _____

Date Available: _____ Hours Available: _____ Desired Salary: \$ _____

Position Applied for: _____ How did you hear about this position : _____

Are you a citizen of the United States? YES NO
 If no, are you authorized to work in the U.S.? YES NO

Have you ever been convicted of a felony in any state? YES NO

If yes, explain: _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO
 Degree: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO
 Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO
 Degree: _____

References

References should preferably be professional or business references rather than family or friends

Full Name: _____ Relationship: _____

Company: _____ Phone: () _____

Full Name: _____ Relationship: _____

Company: _____ Phone: () _____

Full Name: _____ Relationship: _____

Company: _____ Phone: () _____

Previous Employment

Company: _____ Phone: () _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: () _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: () _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain:

Skills

- | | | | |
|---|--|---|---|
| <input type="checkbox"/> Hardness Testing | <input type="checkbox"/> Furnace Operation | <input type="checkbox"/> General Mechanical | <input type="checkbox"/> Personal Computers |
| <input type="checkbox"/> Metallography | <input type="checkbox"/> Furnace Maintenance | <input type="checkbox"/> Electrical | <input type="checkbox"/> Fork Lift |
| <input type="checkbox"/> Pyrometry | <input type="checkbox"/> Induction Equipment | <input type="checkbox"/> Pipe Fitting | <input type="checkbox"/> |

Please List Any Other Appropriate Skills:

O&W insists on a drug-free workplace. Are you currently using illegal drugs ? No Yes

Lifting up to 60 lbs. may be required. Can you do that with or without reasonable accommodation? No Yes

This position may bring you in contact with a variety of dusts, chemicals, and solvents. Can you do this with reasonable accommodation? No Yes

Will you be covered under any other health insurance? No Yes

Disclaimer and Signature

The information provided on this application is accurate to the best of my knowledge and subject to verification by this company. I understand I must truthfully answer all the questions on this application. I also understand that if I do not, I may be refused employment, or terminated if I am a current company employee. I understand and authorize that a background investigation, interview, reference check and various comprehension tests may be conducted before any final determination of my suitability for employment is made. If employment results from this application, I understand that additional personal data or a physical examination may be required if I am to be eligible for benefits.

I authorize all previous employers to furnish this company with any information they may have regarding my employment and my reason for leaving, and I release my prior employers and this company from all liability for and damage resulting from the information provided.

Signature / Initials: _____ Date: _____